

ASBESTOS-CONTAINING MATERIALS IN SCHOOL BUILDINGS

The Board of Education believes that the employees and students of this County, as well as visitors, are entitled to function in an environment as free from hazards as can reasonably be provided. In this regard and in accordance with law, the Board shall inspect their schools/facilities for asbestos-containing building material and prepare management plans that make recommendations for the reduction of asbestos hazards.

The Superintendent shall designate the Facilities Director or designee as the person responsible for assuring the Board is in compliance with the Asbestos School Hazard Abatement Program.

The Board shall:

- A. Perform an original inspection and re-inspection every three (3) years of asbestos-containing material in its facilities;
- B. Develop, maintain, and update an asbestos management plan and keep a copy at the school/facility;
- C. Provide yearly notification to parent, teacher, and employee organizations regarding the availability of the school's asbestos management plan and any asbestos abatement actions taken or planned in the school;
- D. Designate a contact person to ensure the responsibilities of the Board are properly implemented;
- E. Perform periodic surveillance of known or suspected asbestos containing building material;
- F. Ensure that properly-accredited professionals perform inspections and response actions and prepare management plans;
- G. Provide custodial staff and maintenance personnel with asbestos-awareness training.

An asbestos management plan is the Board's documentation of its recommended actions in response to asbestos. It cites the location of asbestos within the school and any action taken to repair or remove the material. The Board must maintain records to be included in the asbestos management plan. These records include:

A list of the name and address of each school building/facility and whether the building has asbestos-containing building material and what type of material contains asbestos;

- A. The date of the original school inspection;
- B. The plan for re-inspections;
- C. A blueprint, diagram or written description that clearly identifies the location of any asbestos containing building material remaining in the school;
- D. A description of any response action or preventive measures taken to reduce asbestos exposure;
- E. A copy of the analysis of any building material and the name and address of any laboratory that sampled the material;
- F. The name, address, and telephone number of the person designated by the local education agency to carry out the plan;

- G. A description of steps taken to inform workers, teachers, and students or their legal guardians about inspections, re-inspections, response actions and periodic surveillance;
- H. The asbestos management plan must be updated with information collected during surveillance every six (6) months, re-inspections every three (3) years, and every time a response action is taken within the school;
- I. Records of annual notifications to parents, teachers and staff concerning the availability of the school's asbestos management plan must be included within the asbestos management plan files.

The minimum pay for any service personnel employees engaged in the removal of asbestos material or related duties required for asbestos removal shall be their regular total daily rate of pay and no less than an additional three dollars (\$3.00) per hour or not less than five dollars (\$5.00) per hour for service personnel supervising asbestos removal responsibilities for each hour these employees are involved in asbestos related duties. Related duties required for asbestos removal include, but are not limited to, travel, preparation of the work site, removal of asbestos decontamination of the work site, placing and removal of equipment and removal of structures from the site. If any member of an asbestos crew is engaged in asbestos related duties outside of the employee's regular employment county, the daily rate of pay shall be no less the than the minimum amount as established in the employee's regular employment county for asbestos removal and an additional thirty dollars (\$30.00) per each day the employee is engaged in asbestos removal and related duties. The additional pay for asbestos removal and related duties shall be payable entirely from county funds. Before service personnel employees may be utilized in the removal of asbestos material or related duties, they shall have completed Federal Environmental Protection Act approved training program and be licensed. The employer shall provide all necessary protective equipment and maintain all records required by the Environmental Protection Act.

Reference: 40 CFR 763.80-763.99
State Board of Education Policy 6200
WV Code 18A-4-8a

Adopted on August 24, 2011