

CLOSED CAMPUS STUDENT POLICIES AND GUIDELINES

The safety and security of students and staff is a primary concern of the McDowell County Board of Education. To assist in providing such conditions, the Board directs all schools to operate closed campuses. Once students arrive at school, they must remain on campus until the end of the school day unless they have brought written authorization from their parents/guardians and received permission from school/authorities to leave for a specific purpose. Students who leave campus without such authorization shall be classified as truant and subject to disciplinary action.

- Students may not leave campus during school hours.
- School hours are defined as the time when you are assigned classes including lunch and study hall.
- If you need to leave during school hours, you must present a note from your parent/guardian and received a Permit to leave form office staff or an administrator. The note must be presented before you leave campus.
- The parking lots are off limits during school hours without proper authorization.
- Students are not to enter cars during school hours without authorization.

Students are to remain on campus throughout the school day with the following exceptions:

- A parent has provided written permission to leave school for a specific need which meets established criteria, and student has received a Permit to leave from office staff or an administrator. The note must be presented before you leave campus.
- Student has a school-approved work release privilege.
- Student is participating in an athletic event requiring travel before the end of the school day.
- Student who has checked out through the office for off-campus appointments or due to illness may leave school.
- Student is attending classes which are offered at the Career Technical Center or another high school.
- Student is in an approved school-sponsored, off campus independent studies, mentorship and/or job shadowing program.
- In emergency situations, a telephone call from a parent/guardian may suffice, with approval of the principal.

Consequences for Students

All students who leave campus without a proper pass or are in the off limit/restricted areas without proper authorization will be subject to the following disciplinary action:

First Offense: Warning

Second Offense: A disciplinary referral will be written. Student will receive three days in lunch detention.

Third Offense: Upon the third offense, disciplinary referral will be written/parent conference. Students will be assigned detention (one week) or in-school suspension (two days).

Fourth Offense: Upon the fourth offense, disciplinary referral will be written. Parent will be called in for a conference with Coordinator of Student Services. Students will be assigned detention (two weeks) or in-school suspension (five days).

In extreme circumstances, at the administrator's discretion he may assign Outside School Suspension (OSS) to the student for failure to abide by the rules.

VISITORS/GUESTS

For security reasons, all visitors are required to sign in at the office and present a valid Identification Card (with picture) to receive a Visitor's Pass. While on school grounds, visitors/guests are required to display the Visitor's Pass at all times. Under no circumstances are visitors allowed to disturb classes in session. Appointments should be made in advance when calling on teachers or administrators. Students who wish to bring a guest to school or to a school dance or activity must obtain prior permission from the Administration with the understanding that the guest is within the proper age group, will observe the school rules, and will be the responsibility of the host student throughout the time period. Admission to classes will be at the discretion of the Administration and the teacher.

Outside vendors are prohibited from delivering to individual students during the school day.

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