

## TRANSPORTATION OF STUDENTS BY PRIVATE VEHICLE

The McDowell County Board of Education authorizes the transportation by private vehicle of students only if the private vehicle is driven by a school employee, who has a valid license to operate a motor vehicle in the state of West Virginia.

Any such transportation must be approved in advance and in writing by the Transportation Director/Superintendent in accordance with the Superintendent's administrative guidelines.

An employee shall not be prohibited from using the employee's own vehicle to transport, without prior written permission, a student to his/her home or other location with the oral approval by the parent if that student is in need of and is without alternate adequate means of transportation due to an emergency.

The parent of the participating student will be given, on request, the name of the driver and the description of the vehicle.

No person shall be approved for the transportation of students in a private vehicle who is not an employee of this Board or the legal custodian of their student enrolled in this County.

The responsibility of professional staff members for the discipline and control of students will extend to their transportation of students in private vehicles.